



**National Power Corporation**

**MINUTES OF PRE-BID CONFERENCE**

**SUPPLY, DELIVERY AND INSTALLATION OF FOUR (4) UNITS, 20 FOOTER  
COLLAPSIBLE CONTAINERIZED STAFF HOUSE FOR VIGA DPP UNDER PR NO. PR NO.  
S1-VDP20-004/REF. NO. PB200914-ZT**

DATE : 02 September 2020  
TIME : 9:30 AM  
VENUE : Kañao Function Room, NPC Building, Diliman, Quezon City  
BID OPENING : 14 September 2020 (9:30AM)

**Attendees:**

**BIDS AND AWARDS COMMITTEE (BAC)**

**Chairman:**

1. Atty. Rogel T. Teves VP-SPUG/Chairman BAC

**Vice-Chairman**

1. Atty. Manuel Luis B. Plofino Sr. Dept. Manager, RMS

**Members:**

1. Atty. Delfin L. Buenafe II Manager, LSD, OLC/Attendance Via Zoom  
2. Homer S. Galang Manager, TMSD, ESD, PES  
3. Lorlina E. Bomediano Manager, FPD, FPBPRD  
4. Sergio P. Villafuerte Manager, WMD, CAG

**TECHNICAL WORKING GROUP (TWG)**

1. Henry L. Mendoza PE-A, CEAD/DDD-PES/Chairman  
2. Mark Jeffrey A. Piga PE-B, EEICD,DDD-PES/Tech. Member

**BAC SECRETARIAT**

1. Zenon C. Tayao MMS-A, MSSPD-Logistics Dept.

**PROSPECTIVE BIDDERS**

Company Name	Name of Representative
Rangatira Trading Corp.	Nelson Dujunco, Jr.

**Minutes of the Proceedings**

The Vice-Chairman of the BAC, Atty Manuel Luis B. Plofino, called the Pre-bid Conference to order at 9:30 A.M. for the Supply, Delivery and Installation of Four (4) Units, 20 Footer Collapsible Containerized Staff House for Viga DPP under PR. No. S1-VDP20-004.

**Minutes of Pre-Bid Conference**

**Re: Supply, Delivery and Installation of Four (4) Units, 20 Footer Collapsible Containerized Staff House for Viga DPP under PR. No. S1-VDP20-004/ REF. NO. PB200194-ZT**

**Pre-Bid Conference Date: 02 September 2020/9:30AM**

As of the Pre-bid Conference no Prospective Bidder secured the Bidding Documents and only Rangatira Trading Corp. attended the Pre-Bid Conference. The TWG Chairman referred to the Invitation to Bid/Bid Documents and acknowledged the attendance of the prospective bidder. The ABC for the contract is PhP 2,206,000.00.

Hereunder are the queries/concerns raised by the Prospective Bidder:

Name of Prospective Bidder	Concern/Queries	NPC Reply/Agreement
Rangatira Trading Corp.	Requesting for changes on the specification on the <b>Wall Panels, Roof Panels, Container Frame and Door Size</b>	The Prospective Bidder was advised to put in writing all proposed changes in the Technical Specifications.  NPC will verify their proposed changes vs. NPC Requirement.  NPC will publish a Supplemental/Bid Bulletin for clarification


"Reminders to All Bidders" was presented and explained thoroughly by the facilitator Secretariat.

Since there are no more queries/concerns raised by the prospective bidder, the meeting was adjourned at 9:45 AM.


Prepared by:

  
**ZENON C. TAYAO**  
Facilitator

Reviewed By:

  
**HENRY L. MENDOZA**  
Chairman, TWG

Approved By:

  
**ATTY. ROGEL T. TEVES**  
Vice President, Small Power Utilities Group  
Chairman, Bids and Awards Committee